



Hamsterley Primary School
Hamsterley, Bishop Auckland, Co. Durham. DL13 3QF
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'Opening minds, unlocking potential, celebrating success together'

Welcome to Hamsterley Primary School

'The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and visitors to share this commitment'

Notice to Visitors – please sign in and wear the red badge while on the school premises

Safe guarding Children - If you have any concerns that a child has been harmed is at risk of harm or you receive a disclosure, please contact the main reception as quickly as possible and ask to speak to a member of staff with responsibility for child protection.

Health and Safety - Your safety and well-being during your visit are important to use. As a visitor you have a legal duty to care for the Health and Safety of yourself and others.

Classrooms - Do not enter classrooms unless escorted by a member of staff or by prior arrangement.

Emergency - If the Fire Alarm sounds, leave the building by the nearest exit and proceed to the designated Assembly Point. Do not re-enter the building until you are told it is safe to do so.

Accidents Any illness, injury or accident must be reported to the school office.

Smoking - It is against the law to smoke on the school premises.

Property or vehicle - The school accepts no responsibility for any loss or damage to visitor's property or vehicle.

Reviewed October 2016 L Cowans - Headteacher

